Overview and Scrutiny Committee

Title of Report:	**Annual Presentation by the Cabinet Member for Resources and Performance**
Report No:	**OAS/SE/17/008**
Report to and date:	**Overview and Scrutiny Committee** 15 March 2017
Portfolio Holder:	Ian Houlder Portfolio Holder for Resources and Performance **Tel:** 01284 810074 **Email**: ian.hould@stedsbc.gov.uk
Lead officer:	Christine Brain Democratic Services Officer (Scrutiny) **Tel:** 01638 719729 **Email:** Christine.brain@westsuffolk.gov.uk
Purpose of report:	As part of the "Challenge" role, Overview and Scrutiny are asked to consider the roles and responsibilities of Cabinet Members. It is part of the Scrutiny role to challenge in the form of questions. Therefore, to carry out this constitutional requirement, at every ordinary Overview and Scrutiny meeting at least one Cabinet Member shall attend to give an account of his or her portfolio and answer questions from the Committee.
Recommendation:	**Members of the Committee are asked to question the Cabinet Member for Resources and Performance on his portfolio responsibilities.**
Key Decision: *(Check the appropriate box and delete all those that __do not__ apply.)*	*Is this a Key Decision and, if so, under which definition?* Yes, it is a Key Decision - ☐ No, it is not a Key Decision - ☒

Consultation:	• N/A		
Alternative option(s):	• N/A		

Implications:

*Are there any **financial** implications? If yes, please give details*	Yes ☐ No ☒ •		
*Are there any **staffing** implications? If yes, please give details*	Yes ☐ No ☒ •		
*Are there any **ICT** implications? If yes, please give details*	Yes ☐ No ☒ •		
*Are there any **legal and/or policy** implications? If yes, please give details*	Yes ☐ No ☒ •		
*Are there any **equality** implications? If yes, please give details*	Yes ☐ No ☒ •		

Risk/opportunity assessment:		*(potential hazards or opportunities affecting corporate, service or project objectives)*	
Risk area	**Inherent level of risk** (before controls)	**Controls**	**Residual risk** (after controls)
	Low/Medium/ High*		Low/Medium/ High*
None			

Wards affected:	All
Background papers: *(all background papers are to be published on the website and a link included)*	None
Documents attached:	None

1.   Key issues and reasons for recommendation

1.1   **Background**

1.1.1 As part of its "Challenge" role, the Overview and Scrutiny Committee is asked to consider the roles and responsibilities of Cabinet Members.

1.1.2 To carry out this constitutional requirement, at every ordinary Overview and Scrutiny meeting at least one Cabinet Member shall be invited to give an account of his or her portfolio and to answer questions from the Committee.

1.1.3 On 9 March 2016, the Committee received a presentation from the Cabinet Member for Resources and Performance, Councillor Ian Houlder, summarising the following responsibilities covered under his portfolio for resources and performance:

- Business development/commercial;
- Cabinet management and support;
- Civic office (Mayor);
- Democratic services (including members' support);
- Financial services (including audit);
- Health and safety;
- Human resources (including payroll);
- ICT;
- Learning and development;
- Legal services;
- Performance and risk management;
- Procurement;
- Scrutiny management and support.

1.2   **Progress Update**

1.2.1 At this meeting, the Cabinet Member for Resources and Performance has been invited back to provide a follow-up update on his portfolio.

The presentation by the Cabinet Member will be focusing on the following by:

- Outlining the main challenges which were faced during the first year within the Portfolio:

- Outlining some key successes and any failures during the first year and any lessons learned?

- Setting out the vision for the Resources and Performance Portfolio through to 2019 and whether on target to meet that vision?

1.3   **Proposals**

1.3.1 That the Overview and Scrutiny Committee ask questions of the Cabinet Member for Resources and Performance, following his update.